Steuben Area Economic Development Corporation
7234 Route 54N, P.O. Box 393, Bath, NY 14810
Meeting Minutes
June 25, 2026

I. Call to Order – The Regular Meeting of the Steuben Area Economic Development Corporation was called to order at 12:02 pm by Chair, Strobel who confirmed that there was a quorum present.

Present:	Dean Strobel	Chairman
	Kelly Fitzpatrick	Vice Chair
	Tony Russo	Treasurer
	Mike Davidson	Secretary
	Mark Alger	Member
	Michelle Caulfield	Member
	Russ Gaenzle	IDA Counsel
	James Johnson	Executive Director
	Jill Staats	Deputy Director
	Matt Bull	Director of Community and Infrastructure Development
	Kelly Hortman	Administrative Assistant
Absent:	Sarah Creath	Member
Guests:	Samantha Vanettie-Recore	Invenergy (Canisteo Wind)
	Sean Perry	Invenergy (Canisteo Wind)

II. Secretary's Report – A motion to approve the March 19, 2026, meeting minutes as presented in the board materials was made by Caulfield and seconded Fitzpatrick. All voted in favor and the motion passed.

III. Treasurer's Report –

a) March-May 2026 Financials: Russo reviewed the monthly financial reports as presented in the Board Packet. The only expense during the period was for accounting services which were anticipated in the budget. A motion to approve the financial statements as presented was made by Davidson and seconded by Alger. All voted in favor and the motion passed.

b) CD Ratification: A motion to ratify the electronic authorization provided by the board in April to roll over the principal and interest of a CD that had matured was made by Alger and seconded by Fitzpatrick. All voted in favor and the motion passed.

IV. New Business:

a) Kristie Beach Audit Engagement Letter - A three-year engagement letter proposal from Kristie M. Beach CPAs, PLLC, was reviewed as presented in the board material. A motion to accept the engagement proposal was made by Alger and seconded by Caulfield. All voted in favor and the motion passed.

V. Adjournment – With no further business to discuss, a motion was made by Russo to adjourn the meeting at 12:05 pm, seconded by Alger. All voted in favor and the meeting was adjourned.

Respectfully submitted,
Mike Davidson
Secretary