

STEUBEN AREA EDC

Record Retention and Disposition Schedule

The Steuben Area EDC (the Agency) is required to adopt a Records and Retention Schedule pursuant to Article 57-A of the Arts and Cultural Affairs Law of New York State.

Pursuant to 8 NYCRR Part 185, the Agency, by definition, is classified as a miscellaneous local government entity for purposes of the regulatory Records Retention and Disposition Schedules.

The Agency has approved the adoption of the Record Retention and Disposition Schedule LGS-1 issued pursuant to Article 57-A of the New York State Arts and Cultural Law, containing legal minimum retention periods of records.

The full schedule can be viewed by using the link below:

<https://www.archives.nysed.gov/sites/archives/files/lgs-1-2022.pdf>

Approved and adopted this 26th day of February 2026