

Steuben Area Economic Development Corporation
7234 Route 54N, P.O. Box 393, Bath, NY 14810
Minutes of the Regular Meeting June 22, 2023

- I. CALL TO ORDER:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 1:27pm, by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

Present:	Mark Alger	Chairman
	Dean Strobel	Secretary
	Michelle Caulfield	Member
	Mike Davidson	Member
	Christine Sharkey	Member
Absent:	Scott VanEtten	Vice Chair
	Tony Russo	Treasurer
Staff:	James Johnson	Executive Director
	Jill Staats	IDA Staff
	Stacy Housworth	IDA Staff
	Russ Gaenzle	SCIDA Counsel

II. SECRETARY'S REPORT:

A motion to approve the March 23, 2023, Regular Meeting Minutes of the Steuben County Economic Development Corporation as presented in the board materials was made by Chris Sharkey, seconded by Mike Davidson. All in favor. Approved.

III. TREASURER'S REPORT:

a) May 2023 Financial Statements:

A motion to approve the May 2023, financials as presented in the board materials was made by Dean Strobel, seconded by Michelle Caulfield. All in favor. Approved.

IV. NEW BUSINESS:

a) Updated Sexual Harassment Policy:

Executive Director Johnson presented the board with an updated sexual harassment policy as written by NYS and approved for the EDC by Harris Beach. A memo is included in the board packet detailing the changes per NYS. A motion

to accept this updated policy was made by Chris Sharkey, seconded by Mike Davidson. All in favor. Approved.

V. ADJOURNMENT

With no further business to discuss, a motion was made by Dean Strobel to adjourn the meeting at 1:30 pm, seconded by Chris Sharkey. All in favor. Approved.

Respectfully submitted,

Dean Strobel
Secretary