

Steuben County Economic Development Corporation
7234 Route 54N, P.O. Box 393, Bath, NY 14810
Minutes of the Regular Meeting March 23, 2023

I. CALL TO ORDER: The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 1:0 pm, by Vice Chairman Scott VanEtten. Vice Chairman VanEtten confirmed that there was a quorum present.

Present:	Mark Alger	Chairman (via Zoom)
	Scott VanEtten	Vice Chair
	Tony Russo	Treasurer
	Mike Davidson	Member
	Christine Sharkey	Member
Absent:	Dean Strobel	Secretary
	Michelle Caulfield	Member
Staff:	James Johnson	Executive Director
	Jill Staats	IDA Staff
	Stacy Housworth	IDA Staff
	Russ Gaenzle	SCIDA Counsel (via Zoom)
Guests:	Kam Keeley	Three Rivers Development

II. SECRETARY’S REPORT: A motion to approve the February 23, 2023, Regular Meeting Minutes of the Steuben County Economic Development Corporation as presented in the board materials was made by Chris Sharkey, seconded by Tony Russo. All in favor. Approved.

III. TREASURER’S REPORT:

a) 2022 Annual Audit Presentation:

Kristie Beach from Kristie M. Beach, CPA gave a fiscal year 2022 financial presentation to the Board. Items reviewed were the financial statements for 2022, an overview of changes from 2021 to 2022 and a management opinion. The board had no questions for Kristie, therefore, a motion to approve the 2022 financial statements as presented in the board packet was made by Chris Sharkey, seconded by Mike Davidson. All in favor. Approved.

IV. NEW BUSINESS:

a) 2022 PARIS Report:

A motion to approve the 2022 PARIS Annual Report to NYS as presented in the board materials was made by Chris Sharkey and seconded by Mike Davidson. All in favor. Approved.

b) 2022 Operations and Accomplishments:

A motion to approve the 2022 Operations and Accomplishment Report as included in the 2022 PARIS Report and as presented in the board packet was made by Chris Sharkey and seconded by Scott VanEtten. All in favor. Approved.

c) 2022 Assessment of Effectiveness & Internal Control:

A motion to approve the 2022 Assessment of Effectiveness & Internal Control Report as included in the 2022 PARIS Report and as presented in the board packet was made by Chris Sharkey and seconded by Mike Davidson. All in favor. Approved.

d) 2022 Performance Measures:

A motion to approve the 2022 Performance Measures Report as included in the 2022 PARIS Report and as presented in the board packet was made by Tony Russo and seconded by Chris Sharkey. All in favor. Approved.

e) 2022 Board Evaluation:

A motion to approve the 2022 Board Evaluation as presented in the board packet and sent to the NYS Authorities Budget Office was made by Scott VanEtten, seconded by Tony Russo. All in favor. Approved.

V. ADJOURNMENT

With no further business to discuss, a motion was made by Mike Davidson to adjourn the meeting at 1:04 pm, seconded by Tony Russo. All in favor. Approved.

Respectfully submitted,

Dean Strobel
Secretary