

**Steuben County Economic Development Corporation**  
**7234 Route 54N, P.O. Box 393, Bath, NY 14810**  
**Minutes of the Regular Meeting, January 26, 2023**

- I. Call to Order:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 12:01pm by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

Present:	Mark Alger	Chair
	Dean Strobel	Secretary
	Scott VanEtten	Vice Chair
	Tony Russo	Treasurer
	Michelle Caulfield	Member
	Chris Sharkey	Member

Absent:	Mike Davidson	Member
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Others Present:	Jamie Johnson	Executive Director
	Jill Staats	IDA Staff
	Stacy Housworth	IDA Staff
	Russ Gaenzle	IDA Counsel
	Emma Powlin	Harris Beach

**II. Oath of Office:**

Judy Hunter, Steuben County Clerk, administered the Oath of Office to Michelle Caulfield, Member, Tony Russo, Treasurer and Scott VanEtten, Vice Chair.

**III. Secretary's Report:**

A motion to approve the December 14, 2022 Regular Meeting Minutes of the Steuben County Economic Development Corporation as presented in the board materials was made by Chris Sharkey, seconded by Tony Russo. All in favor. Approved.

**IV. Treasurer's Report:**

The December 2022 financial statements were reported to the board, as presented in the board packet. A motion to approve the December 2022 financial statements was made by Scott VanEtten, seconded by Dean Strobel. All in favor. Approved.

**V. Appointment of Committees:**

Jamie Johnson presented the Committee Report to the board. No action taken, but board recognizes members of each committee, as presented in the board packet.

**VI. Adjournment:**

With no further business to discuss, a motion was made by Michelle Caulfield to adjourn the meeting at 12:05pm, seconded by Scott VanEtten. All in favor. Approved.