

**Steuben County Economic Development Corporation**  
**7234 Route 54N, P.O. Box 393, Bath, NY 14810**  
**Minutes of the Regular Meeting September 22, 2022**

**I. CALL TO ORDER:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 12:03 pm, by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

Present:	Mark Alger	Chairman
	Tony Russo	Treasurer
	Mike Davidson	Member
	Michelle Caulfield	Member
Absent:	Scott VanEtten	Vice Chair
	Christine Sharkey	Member
	Dean Strobel	Secretary
Others:	James Johnson	
	Jill Staats	
	Stacy Housworth	
	Russ Gaenzle	Counsel (via Zoom)

**II. Treasurer's Report:**

- a) August 2022 Financials:** A motion to approve the August 8, 2022 Steuben County Economic Development Corporation's financials was made by Mike Davidson, seconded by Tony Russo. All in favor. Approved.
- b) Auditing Services Proposal:** It was reported that the EDC received two proposals from the auditing services RFP that was sent out. Kristie M. Beach, CPA, PLLC and Insero both responded with a proposal. The Finance Committee reviewed both proposals on September 8, 2022 and recommended that the Kristie M. Beach proposal be forwarded to the Board as the preferred proposal. The Board stated that both firms are highly qualified, but preferred Kristie's proposal due to a slightly lower cost and that she has extensive knowledge of the EDC books from her auditing of them while employed at EFPR Group. A motion to approve Kristie M. Beach CPA, PLLC proposal was made by Mike Davidson, seconded by Tony Russo. All in favor. Approved.

**III. Secretary's Report:**

A motion to approve the April 28, 2022 Steuben County Economic Development Corporation's Regular Meeting minutes was made by Mike Davidson, seconded by Tony Russo. All in favor. Approved.

**IV. New Business:**

**a) 2023 Proposed Budget and PARIS Format:**

A motion was made by Michelle Caulfield, seconded by Tony Russo to approve the 2023 EDC Proposed budget and the same budget in PARIS formatting as presented in the board packet. All in favor. Approved.

**V. ADJOURNMENT**

With no further business to discuss, a motion was made by Tony Russo to adjourn the meeting at 12:12 pm, seconded by Mike Davidson. All in favor. Approved.

Respectfully submitted,

Mark Alger  
Chair