

**Steuben County Economic Development Corporation**  
**7234 Route 54N, P.O. Box 393, Bath, NY 14810**  
**Minutes of the Regular Meeting, December 14, 2022**

- I. Call to Order:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 12:03pm by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

Present:	Mark Alger	Chair
	Michelle Caulfield	Member
	Chris Sharkey	Member
	Mike Davidson	Member
Absent:	Dean Strobel	Secretary
	Scott VanEtten	Vice Chair
	Tony Russo	Treasurer
Others Present:	Jamie Johnson	Executive Director
	Jill Staats	IDA Staff
	Stacy Housworth	IDA Staff
	JC Smith	IDA Staff
	Russ Gaenzle	IDA Counsel

**II. Secretary's Report:**

A motion to approve the September 22, 2022 Regular Meeting Minutes of the Steuben County Economic Development Corporation as presented in the board materials was made by Chris Sharkey, seconded by Mike Davidson. All in favor. Approved.

**III. Treasurer's Report:**

The November 2022 financial statements were reported to the board, as presented in the board packet. A motion to approve the November 2022 financial statements was made by Chris Sharkey, seconded by Mike Davidson. All in favor. Approved.

**IV. Nominating Committee:**

Member Chris Sharkey presented the Nominating Committee Report to the board. There are two (2) board position expiring in 2022; Tony Russo, Treasurer and Michelle Caulfield, member. The board approved the annual appointment of Scott VanEtten, Steuben County Legislative Chair, to the position of vice chair of the EDC. The 2023 officer's positions were also approved. The nominating report is included in the board materials. A motion to approve the nominating committee report was made by Chris Sharkey, seconded by Mike Davidson. All in favor. Approved.

**V. Adjournment:**

With no further business to discuss, a motion was made by Michelle Caulfield to adjourn the meeting at 12:07pm, seconded by Mike Davidson. All in favor. Approved.