

Steuben County Economic Development Corporation
7234 Route 54N, P.O. Box 393, Bath, NY 14810
Minutes of the Regular Meeting March 24, 2022

- I. CALL TO ORDER:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 1:27 pm, by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

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| Present: | Mark Alger | Chairman (via Zoom) |
| | Scott VanEtten | Vice Chair |
| | Dean Strobel | Secretary |
| | Mike Davidson | Member |
| | Christine Sharkey | Member |
| | Michelle Caulfield | Member |
| Absent: | Tony Russo | Treasurer |
| Staff: | James Johnson | Executive Director |
| | Jill Staats | IDA Staff |
| | Stacy Housworth | IDA Staff |
| | Russ Gaenzle | SCIDA Counsel |
| Guests: | Kam Keeley | Three Rivers Development |

II. Secretary's Report:

A motion to approve the February 24, 2022 Steuben County Economic Development Corporation's Regular Meeting minutes was made by Scott VanEtten, seconded by Dean Strobel. All in favor. Approved.

III. Treasurer's Report:

- a) 2021 Annual Audit Presentation: After Kristie Beach and Chris Johnston of EFPR presented the 2021 financial statements and the board did not have any questions, a motion was made by Dean Strobel, seconded by Scott VanEtten to approve the 2021 EDC Financial Statements as presented. All in favor. Approved.

IV. New Business:

a) 2021 Annual PARIS Report:

A motion was made by Chris Sharkey, seconded by Mike Davidson to approve the 2021 Annual PARIS Report as presented in the board packet. All in favor. Approved.

b) 2021 Board Evaluation:

A motion to approve the 2021 Board Evaluation as presented in the board packet and sent to the NYS Authorities Budget Office was made by Dean Strobel, seconded by Scott VanEtten. All in favor. Approved.

c) 2021 990 Form:

A motion to approve the 2021 990 Form as required by the IRS as presented in the board packet was made by Scott VanEtten, seconded by Chris Sharkey. All in favor. Approved.

V. ADJOURNMENT

With no further business to discuss, a motion was made by Scott VanEtten to adjourn the meeting at 1:08 pm, seconded by Dean Strobel. All in favor. Approved.

Respectfully submitted,

Dean Strobel
Secretary