

**Steuben County Economic Development Council  
7234 Route 54 North  
PO Box 393  
Bath, NY 14810  
April 28, 2022 Regular Meeting Notice**

The Steuben County Economic Development Council will hold a Regular Business Meeting at 12:00 pm on April 28, 2022. This meeting is open to the public and those wishing to view the meeting as it is held may do so by visiting

<https://us02web.zoom.us/j/87499518515?pwd=WGJoT09CeHIRa0pVZFhvTE80cUo2QT09>

In accordance with the NYS Open Meetings Law, Public Officers Law, Article 7, 103 (c):

*“A public body that uses videoconferencing to conduct its meetings shall provide an opportunity for the public to attend, listen and observe at any site at which a member participates.”*

Locations that are offering a virtual option are as follows:

165 Charles Street  
Painted Post, NY 14870

STEUBEN AREA ECONOMIC  
DEVELOPMENT CORPORATION  
PROPOSED AGENDA  
REGULAR MEETING  
April 28, 2022

- |                                        |         |
|----------------------------------------|---------|
| I. Call to Order                       | Alger   |
| II. Secretary's Report                 | Strobel |
| a) March 24, 2022 Minutes              |         |
| III. New Business                      |         |
| a) Corning Foundation Mortgage Release | Johnson |
| IV. Adjournment                        | Alger   |

**Steuben County Economic Development Corporation**  
**7234 Route 54N, P.O. Box 393, Bath, NY 14810**  
**Minutes of the Regular Meeting March 24, 2022**

**I. CALL TO ORDER:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 1:27 pm, by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

Present:	Mark Alger	Chairman (via Zoom)
	Scott VanEtten	Vice Chair
	Dean Strobel	Secretary
	Mike Davidson	Member
	Christine Sharkey	Member
	Michelle Caulfield	Member
Absent:	Tony Russo	Treasurer
Staff:	James Johnson	Executive Director
	Jill Staats	IDA Staff
	Stacy Housworth	IDA Staff
	Russ Gaenzle	SCIDA Counsel
Guests:	Kam Keeley	Three Rivers Development

**II. Secretary's Report:**

A motion to approve the February 24, 2022 Steuben County Economic Development Corporation's Regular Meeting minutes was made by Scott VanEtten, seconded by Dean Strobel. All in favor. Approved.

**III. Treasurer's Report:**

a) 2021 Annual Audit Presentation: After Kristie Beach and Chris Johnston of EFPR presented the 2021 financial statements and the board did not have any questions, a motion was made by Dean Strobel, seconded by Scott VanEtten to approve the 2021 EDC Financial Statements as presented. All in favor. Approved.

**IV. New Business:**

**a) 2021 Annual PARIS Report:**

A motion was made by Chris Sharkey, seconded by Mike Davidson to approve the 2021 Annual PARIS Report as presented in the board packet. All in favor. Approved.

**b) 2021 Board Evaluation:**

A motion to approve the 2021 Board Evaluation as presented in the board packet and sent to the NYS Authorities Budget Office was made by Dean Strobel, seconded by Scott VanEtten. All in favor. Approved.

**c) 2021 990 Form:**

A motion to approve the 2021 990 Form as required by the IRS as presented in the board packet was made by Scott VanEtten, seconded by Chris Sharkey. All in favor. Approved.

**V. ADJOURNMENT**

With no further business to discuss, a motion was made by Scott VanEtten to adjourn the meeting at 1:08 pm, seconded by Dean Strobel. All in favor. Approved.

Respectfully submitted,

Dean Strobel  
Secretary

**From:** Glose, Sarah (ESD) <[sarah.glose@esd.ny.gov](mailto:sarah.glose@esd.ny.gov)>  
**Sent:** Thursday, January 20, 2022 12:47 PM  
**To:** Jill Staats <[jstaats@steubencountyida.com](mailto:jstaats@steubencountyida.com)>  
**Cc:** Jamie Johnson <[jjohnson@steubencountyida.com](mailto:jjohnson@steubencountyida.com)>  
**Subject:** RE: Final Project Status Report - AA618/Z889

Hi Jill,

Thank you so much! Please consider this email confirmation that you have fulfilled all requirements of this project. I will save this correspondence in the project folder on our side for reference.

Thank you!

-Sarah

**Sarah Glose**

Senior Project Manager, Southern Tier Regional Office

**Empire State Development**

(o) (607) 721-8605 | [Sarah.Glose@esd.ny.gov](mailto:Sarah.Glose@esd.ny.gov)

Please be advised that my last day at ESD will be February 4, 2022

**From:** Jill Staats <[jstaats@steubencountyida.com](mailto:jstaats@steubencountyida.com)>  
**Sent:** Thursday, January 20, 2022 12:38 PM  
**To:** Glose, Sarah (ESD) <[sarah.glose@esd.ny.gov](mailto:sarah.glose@esd.ny.gov)>  
**Cc:** [jjohnson@steubencountyida.com](mailto:jjohnson@steubencountyida.com)  
**Subject:** Final Project Status Report - AA618/Z889

*ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.*

Hi Sarah: Happy new year to you! Please find attached the final report and affidavit for the former Corning Hospital site grant. Please let me know if you need anything else.

Will we receive confirmation from ESD that we have fulfilled all the requirements of the grant?

Thanks,  
Jill

Jill Staats  
Deputy Director of Operations  
Steuben County IDA  
7234 State Route 54  
PO Box 393  
Bath, NY 14810  
607-776-3316  
[www.steubencountyida.com](http://www.steubencountyida.com)

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