

Steuben County Economic Development Corporation  
Regular Meeting of the Board of Directors

Agenda

February 24, 2022

12:00 pm

1. Call to Order – Quorum Present Alger
2. Swearing in New Board Members  
Oath of Office S. Cleland, Steuben County Deputy Clerk
3. Secretary’s Report Strobel
4. Policy Review Alger  
<https://steubencountyida.com/public-documents/>
  - a) Appointment of Ethics and Procurement Officer Alger
5. Adjournment Alger

**Steuben County Economic Development Corporation**  
**7234 Route 54N, P.O. Box 393, Bath, NY 14810**  
**Minutes of the Regular Meeting January 27, 2022**

- I. CALL TO ORDER:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 12:01 pm, by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

|          |                    |                          |
|----------|--------------------|--------------------------|
| Present: | Mark Alger         | Chairman (via Zoom)      |
|          | Scott VanEtten     | Vice Chair               |
|          | Dean Strobel       | Secretary                |
|          | Mike Davidson      | Member                   |
|          | Christine Sharkey  | Member (via Zoom)        |
|          | Michelle Caulfield | Member                   |
| Absent:  | Tony Russo         | Treasurer                |
| Staff:   | James Johnson      | Executive Director       |
|          | Jill Staats        | IDA Staff                |
|          | Stacy Housworth    | IDA Staff                |
|          | Russ Gaenzle       | SCIDA Counsel (via Zoom) |

**II. New Business:**

**a) Oath of Office New Members**

Susan Cranmer, Deputy Clerk for Steuben County, gave the following members their Oath of Office:

Dean Strobel, Secretary  
Scott VanEtten, Vice Chair  
Michelle Caulfield, Member

**III. Secretary's Report:**

A motion to approve the December 16, 2021 Steuben County Economic Development Corporation's Regular Meeting minutes was made by Mike Davidson, seconded by Scott VanEtten. All in favor. Approved.

**IV. Treasurer's Report:**

The December 2021 financial reports were reported to the board. A motion to approve the financial statements as presented was made by Scott VanEtten, seconded by Dean Strobel. All in favor. Approved.

**V. ADJOURNMENT**

With no further business to discuss, a motion was made by Dean Strobel to adjourn the meeting at 12:05 pm, seconded by Scott VanEtten. All in favor. Approved.

Respectfully submitted,

Dean Strobel

Secretary