

Steuben County Economic Development Corporation

January 27, 2022 Meeting Notice

Pursuant to Governor Kathy Hochul's Executive Order, [A8591/S7623A](#), which extends provisions of the law authorizing "public bodies" to meet remotely until the state disaster emergency declaration either expires or is terminated by the New York State Health Commissioner, the Steuben County Economic Development Corporation will hold a Regular Board Meeting preceding the Regular Board Meeting of the Steuben County IDA. This meeting is closed to the public, however those wishing to view the meeting as it is held may do so by visiting <https://us02web.zoom.us/j/83656302988?pwd=QUFYRytiSit1NmNCNllqYTRuSUJ2dz09>.

The public may submit written comments in advance of the meeting through the Steuben County IDA website (<https://www.steubencountyida.com/contact/>) or by email at scida@steubencountyida.com.

Steuben County Economic Development Corporation
Regular Meeting of the Board of Directors

Agenda

January 27, 2022

12:00 pm

1. Call to Order – Quorum Present Alger
2. Swearing in New Board Members
Oath of Office J. Hunter, Steuben County Clerk
3. Secretary’s Report Strobel
4. Treasurer’s Report – December 2021 Draft Financials Russo
5. Appointment of Committees Alger
6. Adjournment Alger

RESOLUTION

A regular meeting of the Steuben County Economic Development Corporation was convened on Thursday, January 27, 2022.

The following resolution was duly offered and seconded, to wit:

Resolution No. 01/2022 - _____

RESOLUTION OF THE STEUBEN COUNTY ECONOMIC DEVELOPMENT CORPORATION APPROVING THE OATH OF OFFICE OF THE AGENCY'S BOARD MEMBERS.

WHEREAS, the Agency wishes to renew the term of three of its current board members and add a new member to the board.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE STEUBEN COUNTY ECONOMIC DEVELOPMENT CORPORATION AS FOLLOWS:

Section 1. The Agency hereby approves the Oath of Office for the following board members:

- (a) Mark Alger, as Chairman, for a renewal of term expiring December 31, 2024;
- (b) Dean Strobel, as Secretary, for a renewal of term expiring December 31, 2024;
- (c) Scott VanEtten, as Vice Charman, for a renewal of term expiring December 31, 2022;
and
- (d) Michelle Caulfield, as a Member, for a new term expiring December 31, 2022.

Section 2. This Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
Mark R. Alger	[]	[]	[]	[]
Scott VanEtten	[]	[]	[]	[]
Anthony Russo	[]	[]	[]	[]
Dean Strobel	[]	[]	[]	[]
Mike Davidson	[]	[]	[]	[]
Michael L. Nisbet	[]	[]	[]	[]
Christine G. Sharkey	[]	[]	[]	[]

Michelle Caulfield [] [] [] []

The Resolutions were thereupon duly adopted.

Steuben County Economic Development Corporation
7234 Route 54N, P.O. Box 393, Bath, NY 14810
Minutes of the Regular Meeting December 16, 2021

- I. CALL TO ORDER:** The Regular Meeting of the Steuben County Economic Development Corporation was called to order at 1:05 pm, by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

Present:	Mark Alger	Chairman
	Scott VanEtten	Vice Chair
	Dean Strobel	Secretary
	Tony Russo	Treasurer
	Mike Davidson	Member
	Christine Sharkey	Member (via Zoom)

Staff:	James Johnson	Executive Director
	Jill Staats	IDA Staff
	Stacy Housworth	IDA Staff
	Russ Gaenzle	SCIDA Counsel (via Zoom)

II. New Business:

a) Nominating Committee Report

Member Chris Sharkey presented the nominating committee report and asked the board to approve the terms as presented. A motion to approve the report as presented was made by Dean Strobel and seconded by Mike Davidson. All in favor. Approved.

III. ADJOURNMENT

With no further business to discuss, a motion was made by Scott VanEtten to adjourn the meeting at 1:06 pm, seconded by Mike Davidson. All in favor. Approved.

Respectfully submitted,

Dean Strobel
Secretary

Steuben Area Economic Development Corporation

Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
200 · FIVE STAR checking	145,968.72
201 · Five Star CD - 223481041	98,430.90
Total Checking/Savings	<u>244,424.62</u>
Total Current Assets	<u>244,424.62</u>
TOTAL ASSETS	<u>244,424.62</u>
LIABILITIES & EQUITY	
Equity	
1110 · Retained Earnings	-98,858.36
3000 · Opening Bal Equity	350,430.43
Net Income	-7,147.45
Total Equity	<u>244,424.62</u>
TOTAL LIABILITIES & EQUITY	<u>244,424.62</u>

Steuben Area Economic Development Corporation

Profit & Loss YTD Comparison

December 2021

	Dec 21	Jan - Dec 21
Ordinary Income/Expense		
Income		
2140 · Administrative Income	25.00	25.00
7010 · Interest Income	0.00	92.54
Total Income	25.00	117.54
Expense		
6035 · Administrative Expense	0.00	1,000.00
6180 · Insurance	0.00	401.00
6270 · Professional Fees		
6650 · Accounting	0.00	1,950.00
Total 6270 · Professional Fees	0.00	1,950.00
6670 · Program Expense	0.00	3,600.00
6850 · Website	0.00	313.99
Total Expense	0.00	7,264.99
Net Ordinary Income	25.00	-7,147.45
Net Income	25.00	-7,147.45

Steuben County Economic Development Corp 2022 Committee Appointments

Governance

Chris Sharkey, Chair

Michelle Caulfield

Mike Davidson

Finance/Audit

Tony Russo, Chair

Scott VanEtten

Chris Sharkey

Personnel/Nominating

Mark Alger

Dean Strobel